CC - MONTHLY CALL MEETING NOTES 4 27 11

Coordinating Committee

Monthly Call

Meeting Notes: 4/27/11 (2:00 - 3:15 pm EST)

NOTE: *Portions of the meeting notes related to Confidential Participant Information may have been removed.*

Committee Members (attendance signified with a "✓")

Participant Members

- ✓ Michael Matthews, MedVirginia (CC Chair)
- ✓ Holt Anderson, NCHICA (CC Vice-Chair)
- ✓ Laura Conn, CDC
- ✓ Thomas Fritz, Inland Northwest Health Services
- ✓ Stephania Griffin, VA
- ✓ David Groves, HealthBridge
- ✓ John Mattison, Kaiser Permanente
- ✓ Kitt Winter, SSA
     Stone Quillian, DoD
     Marc Overhage, Regenstrief

Cooperative Representative Members

     N/A

Definite Plan Member

     Jeffrey Blair, LCF Research

ONC

- ✓ Mary Jo Deering
- ✓ Mariann Yeager (CC Secretary)

Invited Subject Matter Experts

- ✓ Lt. Colonel Michael Holmes (for Stone Quillian)
- ✓ Brian Dixon (for Marc Overhage)
- ✓ Steve Gravely, Troutman Sanders
- ✓ Erin Whaley, Troutman Sanders
     Doug Fridsma, ONC, Office of Standards and Interoperability
- ✓ Avinash Shanbhag, ONC, Office of Standards and Interoperability
     Benson Chang, Specifications Lead, ONC
- ✓ Renee Rowell
     Leslie Power, ONC Testing Team

Confirmed Observers
- ✓ Aaron Shonk, DCIPA
- ✓ Amram Ewoo, ONC/Deloitte
- ✓ Benson Chang, ONC/Deloitte
- ✓ Brian Dixon, Regenstrief
- ✓ Charles Scaglio, Bronx RHIO
- ✓ Cheryl Stevens, Community Health Information Collaborative
- ✓ Cynthia Sutliff, NYeC
- ✓ David Arvin, Social Security Administration
- ✓ Dennis Reuss, Quality Health Network
- ✓ Drew McNichol, Western New York HealtheLINK
- ✓ Eric Larson, ONC Contractor
- ✓ Evan Carter, Florida Health Information Exchange
- ✓ Gavin O'Brien, NIST
- ✓ Grace Moon, NYeC
- ✓ Ivy Eckerman, Spire Communications
- ✓ James Killeen, San Diego Beacon Collaborative
- ✓ Jitin Asnaani, ONC Office of Standards and Interoperability
- ✓ John Forrester, ONC Contractor
- ✓ John Hargreaves, Conemaugh Health System
- ✓ Josh Abraham, AHIPA
- ✓ Kevin Brady, NIST
- ✓ Krishnakant (Avinash) Shanbhag, ONC
- ✓ Leslie Power, NHIN Testing Team
- ✓ Marty Prahl, Social Security Administration
- ✓ Melinda Machones, Community Health Information Collaborative
- ✓ Michael Hunter, ONC/Nitor Group
- ✓ Nicholas Majcher, Western New York HealtheLINK
- ✓ Renee Rowell, ONC
- ✓ Sandy McCleaf, MedVirginia
- ✓ Shawn Turner, Catholic Healthcare West
- ✓ Trudy Matthews, HealthBridge
- ✓ Vladi Reznikov, ONC Contractor
- ✓ Zach Finn, Big Bend RHIO
- ✓ Zhan Caplan, ONC NwHIN Communications Lead
- ✓ Steve Gravely, Troutman Sanders
- ✓ Erin Whaley, Troutman Sanders
- ✓ Vernette Roberts, NeHC
- ✓ Ernest Clover, NeHC
- ✓ Meryt McGindley, NeHC

Meeting Summary

Agenda Topic #1: Identify participants

Discussion Summary: Roll call facilitated to identify CC members and observers present.
Decision / Outcome: See list of participants and observers noted above.
Action / Follow Up: N/A

Agenda Topic #2: Quorum

Discussion Summary: Committee Chair confirmed the CC members present and declared a quorum.
Decision / Outcome: Quorum was established since 6 of the voting members, including at least one Federal and one non-Federal Type 1 members, were present.
Action / Follow Up: N/A

Agenda Topic #3: Review Agenda

Discussion Summary: The agenda was reviewed and a request for any new business was made.
Decision / Outcome: No new business was identified.
Action / Follow Up: N/A

Agenda Topic #4: Approve 3/23/11 Meeting Notes

Discussion Summary: Meeting notes from 3/23/11 were reviewed by the CC.
Decision / Outcome: A motion to approve the 3/23/11 meeting notes was made, seconded and approved without further discussion.
Action / Follow Up: Mark meeting notes as final and post to http://www.hhs/gov/healthit web site.

Agenda Topic #5: NwHIN Exchange Success Stories

Discussion Summary: This is a new standing agenda item added for the CC's deliberations. The group shared the following success stories:
- Two new production participants have joined the Exchange – INHS and NCHICA.
- The very first multi-partner VLER production exchange demonstration took place in April in Hampton Roads, Virginia. During the demonstration, patient records were exchanged among VHA, DoD and Bon Secours for two veterans who agreed to permit their records to be included in the demonstration.

Decision / Outcome: N/A.
Action / Follow Up: N/A

Agenda Topic #6: Policy and Technical Task Group

Discussion Summary: Three sets of recommendations were presented for CC approval:

- <u>Scope of the system to be tested for Exchange validation</u> – the Task Group recommended that the applicant / Participant identify the system components relative to the test.

- <u>Revised validation plan</u> – Section 4.1 of the validation plan was revised to reflect the scope of the system to be tested as recommended by the Task Group.

- <u>Specification versioning and a migration approach</u> – proposal for a multi-tiered approach to versioning specifications adopted for Exchange and how to handle migrations.

The CC had a number of comments regarding the proposed specification versioning and migration approach. The CC suggested that all Participants should maintain consistent versions of services – across use cases – to promote interoperability.

A status was reported regarding two open issues:

- The Task Group expects to present recommendations regarding the materiality determination for revised specifications: Messaging Platform, Authorization Framework, Web Services, Query/Retrieve Documents

- The Task Group discussed the empty documents issue and believes this matter will be addressed as part of the CDA consolidation and transfer of care projects.

Decision / Outcome - Summary:

A motion to approve the recommendation regarding the scope of the system to be tested was made, seconded and passed without further discussion. The recommendation was approved.

A motion to approve the revised validation plan was made, seconded and passed without further discussion. The revised validation plan was approved.

The CC requested further consideration of the migration approach and asked for revised recommendations in its May call.

Action / Follow Up: The revised validation plan should be posted to the HHS web site. The Policy & Technical Task Group will revisit the versioning and migration approach in its May 9th call.

Agenda Topic #7: New Specifications Presented for Adoption in Exchange

Discussion Summary: Two new emergent specifications were approved by the Technical Committee on 4/25, related to document submission and administrative distribution. CC approval is not technically required since these specifications are not currently in use. CMS briefed the CC regarding its intended use and function of these specifications.

Decision / Outcome - Summary: N/A

Action / Follow Up: N/A

Agenda Topic # 8: Operating Policies and Procedures

Discussion Summary: Staff surveyed participants for approval of OPP #1 in March and did not receive sufficient response. A follow up e-mail resulted in sufficient response to approve. Two-thirds of federal participants and two-thirds of non-federal participants must agree to the revised OPPs for approval. Based upon the significant increase in response, propose that staff will use simplified language in the survey.

Further work on the OPPs will be deferred until the amended DURSA is executed.

Decision / Outcome: N/A

Action / Follow Up: N/A.

Agenda Topic #9: Operations Dash Board

Discussion Summary: Mariann Yeager provided the CC with an update on the status of the recommendations from the November Operations Tiger Team meeting. Progress was made on numerous activities – specifically planning for an on boarding webinar and a defined approach for several other items.

The On boarding wiki is undergoing revision based upon input from CC staff. Once these changes are made, the CC will be provided a link and access. Applicants can begin using the wiki once the content is confirmed.

Decision / Outcome: N/A
Action / Follow Up: N/A

Agenda Topic #10: DURSA Update

Discussion Summary: Several additional changes were addressed by the DURSA Task Group, including a revised suspension process – per the CC's recommendations, integrating TC functions with the CC and clarified terminology Performance and Service Specifications.

ONC is completing pre-clearance approvals and briefings, with target date to submit DURSA into clearance – the week of May 2nd.

Other federal agencies should begin their own approval process – with target date to execute the amended DURSA in May 2011.

Additional planning is needed to operationalize these changes once the amendment is in effect.

Decision / Outcome: N/A
Action / Follow Up: N/A

Agenda Topic #11: Exchange Collaboration Space

Discussion Summary: Discussion of this topic was deferred to the May 2011 CC meeting.

Decision / Outcome: N/A
Action / Follow Up: N/A

Agenda Topic #12: CONNECT Update

Discussion Summary: The CONNECT Product Committee, which includes a group of federal partners presented an important issue regarding migration from the existing version of SAML used for the Exchange to that currently used in industry (Version 2.0). Since there is no backwards compatibility between versions, timeframes and dependencies need to be discussed between the Exchange specifications, CONNECT users and migration implications.

Decision / Outcome: The CC referred this issue to the Policy & Technical Task Group to address.

Action / Follow Up: The CC asked for a status at its May meeting.

Agenda Topic #13: New Business

Discussion Summary: N/A
Decision / Outcome: N/A
Action / Follow Up: N/A

Agenda Topic #14: Meeting Schedule

Discussion Summary: N/A
Decision / Outcome:
- Next monthly call: 5/25/11, 2:00 - 3:00 pm
- Anticipated agenda items for next meeting:
  - Approve April 2011 Meeting Notes
  - Task Group Updates
  - Planning

Action / Follow Up: N/A

Agenda Topic #15: Adjournment

Discussion Summary: The Chair asked whether there was any other business the CC wanted to address. No other business was raised.

Decision / Outcome: A motion to adjourn was made, seconded and passed without further discussion. The meeting adjourned.

Action / Follow Up: N/A